

"Often, it is not the content that matters, but what's going on underneath." Marleen de Boer

THE PERFECT KICK OFF The Practical course for project managers

COURSE

"Hassle is always there, the question is how to cope with it." Rob Kuiters HVO-Querido

THE PERFECT KICK OFF

Course leader

NACHTEN WAKKER LIGGEN EN MAAR BLIJVEN NADENKEN OVER DE Volgende Stappen in je project.



THAT ANNOYING LITTLE GOST, CALLED SCOPE CREEP. DROPS BY EVERY NIGHT AND WHISPERS LITTLE CHANGES ON THE PROJECT SCOPE.

Jane Zuidema Author of the book The Perfect Kick Off



THE PERFECT KICK OFF

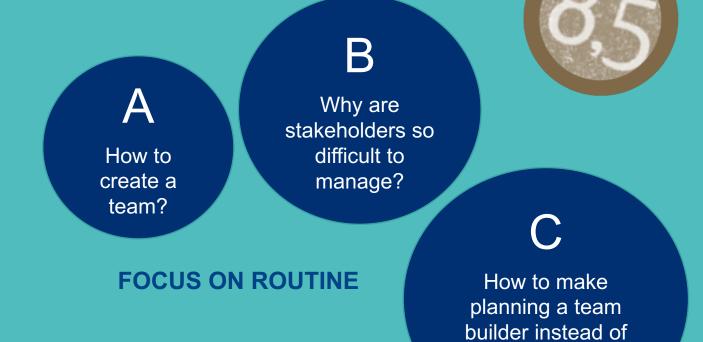


During 5 sessions with lots of practical tools and 2 methods of analysis, you will make an analysis of (your own) projects. Further, we show several strategies and we present the newest insights in planning techniques and behavioural patterns.

IN SHORT

Daily routine of a project manager and her or his team members is central in this course:

- What does the **phase of matureness** of my organisation have to do with the kind of resistance I can expect?
- What kind of resistance is healthy and necessary and how do I deal with the '**unhealthy part**'?
- How do I keep the team process in a flow when new team members constantly join the team?



something

following the facts?

PROGRAMME



SESSION (2 DAY PARTS)

Part 1:

INTAKE: Force field analysis organisation

- Nightmare top 4 in projects
- What makes a team strong?
 - Fuss
 - Odour
 - Behavioural diversity
- Guest speaker Pierre Capel
 on the brain
- Developmental phases of an organisation and the consequences for projects

SESSION I (2 DAY PARTS)

Deel 2:

INTAKE: Personal behavioural preferences

Each student will take a behavioural preference test

- NeuroColor, Insights or MMI
- Personal behavioural preference
- What are the consequences of behaviour for lead times?
- What is behavioural diversity from a biological point of view?
- Team profiles and 'blind spots'
- How to use the team contract?

OUTPUT

Analysis of your organisation

- Matureness phase
- Psychological footprint
- Do's and don'ts

OUTPUT

- Insight in individual behavioural preferences and consequences for style of leadership
- Insight in consequences of team preferences on team contracts
- Do's and don'ts
- Plan of action

PROGRAMME



SESSION II (1 DAY PART)

INTAKE

Philips Lean Decision Based Scheduling

A Philips based logic in decision making for planning

- What are the advantages?
- 4 levels:
 - Level 0: the projects and milestone planning
 - Level 1: decision making logic of the project
 - Level 2: planning of work packages
 - Level 3: activity planning of work packages

SESSIE III (1 DAY PART)

INTAKE Hassle or team matureness

- What is fuss?
 - Biologically
 - Psychologically
- What is the role of hassle in a?
- What kind of 'Fuss' has your personal preference?
- Role of the project manager during fuss

OUTPUT

New planning tool: Lean Decision Based Scheduling

OUTPUT

- Pro active recognition of 'favourite' fuss
- Intervention tools
- Collective preventive approach for project teams

PROGRAMME



SESSION IV (1 DAY PART)

INTAKE Real time inf

Real time info flow

- Lean info flow tool
- Recognising time structuring

Personal work plan analysis

You will make your personal analysis of your role/preferences and create a project leader or project member profile as well as a work plan for you team

- What am I good at?
- In which respect should my menu be expanded?
- What will be my approach towards my team?

SESSIE V (1 DAY PART)

The Perfect Kick Off

 Students perform in a simulated Kick Off session using all tools discussed.

Closure: short individual feedback from the course leader

OUTPUT

- Communications tools that
 are applicable on the spot
- Personal work plan
- How will I approach my team?

OUTPUT

Each student will have a personal coaching session to conclude the course

THE PERFECT KICK OFF

REVENUE

Many concrete dynamics-tools, immediately applicable:

Lean Decision Based Planning The newest method of planning, which simultaneously is a perfect team exercise.

Force field analysis

Insight in internal (stakeholders) as well as external dynamics... For what kind of resistance can you prepare yourself?

Lean info flow methodiek

("Directly applicable in Communications method based on giving and receiving and focused on the optimal performance of the brain. my work!"

Methodology of drama triangle How to discover 'fuss' in time and how to turn this into the script of winners' triangle?

Multi teaming assessment

Shows roadblocks concerning time. Human Resources.

NeuroColor Next generation behavioural preference analysis. Each student will take a NeuroColor behavioural preference

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Modules for your Kick Off programme

Instructive videos and exercises

"Learned a lot about myself and my behaviour." Willem Jan de Vries Adema Architecten

"This course teaches the things that are truly important." **Rob Kuiters HVO-Querido**

Olger Gerestein

Hornbach

"Totally different from traditional project management training."

> **Rob Kuiters HVO-Querido**

Gpen mino

OPEN REGISTRATION



Investment

1 session 1 day and 4 meetings of 1 day part

- €3.200,- per student (exclusive of VAT and location costs)
- Each student receives a copy of the book "The Perfect Kick Off" in Dutch.
- Each student will take a behavioural preference test.

For whom?

For the experienced project manager, for further expertise and ideal for starting project managers who want to learn about complex dynamics in a project.

SIGN UP

Spring or autumn. Start date in agreement with the students.



Yes, keep me informed when the course starts. My e-mail:

Yes, I sign up

Location: Papendorp, Utrecht.